

# **TEK** Time Systems, Inc.

[WWW.TEKTIMESYSTEMS.COM](http://WWW.TEKTIMESYSTEMS.COM) PHONE: (800) 322-8463 FAX: (626) 338-1115

## Implementation

*Our Implementation Services Help Get You Up-And-Running Quickly and Efficiently!*

### Features:

- Setup Of The Entire System
- Training On Navigation Through The System
- Training On Scheduling Employees
- Training On Employee Data Entry Procedures
- Training On System Report Generation
- Training On Administrative Rule Adjustments
- Training On Time Card Editing Procedures
- Training On Benefit Administration
- Training On System Options
- Training On Management Of Employee Data



*A Curriculum That Empowers Customers To Perform At Their Best To Achieve The Most Benefits From Our Systems...*

As a Value-added provider of State-of-the-art Time and Attendance Systems, **TEK Time Systems** expert technicians, along with your IT staff, will ensure your system is configured to your exact specifications and that your system operator is **properly** trained – and in a timely manor! This will minimize the potential for costly operator errors, thus saving your company money and reducing stress.

Even the best technical design can result in substandard system performance if not implemented properly. In addition, integrating technologies from multiple vendors can create confusion regarding responsibility and accountability. **TEK Time Systems** provides time and labor management solutions along with implementation services that are not only comprehensive but also customized to meet your needs.

Companies that do business with **TEK Time Systems** can expect a partner that will be there through all phases of implementation – from the initial planning phases to the final rollout. **TEK Time Systems** provides scalable levels of assistance that are tailored to each implementation. We transform your payroll/human resource departments into a cost-effective robust time and labor management environment that stands up to all departmental challenges. Professional implementation by **TEK Time Systems** speeds up the completion process, minimizes downtime due to improper installation and inadequate training, and achieves optimum system performance.

**TEK Time Systems** can achieve this in two ways:

**Remote Implementation** - Conducted using conference calls and available Internet technology and is designed to provide the customer phone assistance in installing the software and hooking up the data collection terminal. **TEK Time Systems** will, through installation wizard and wiring diagrams via the phone, walk the customer through the loading of the software and the connection of the data collection terminal to the computer. This also includes the establishment of communications between the computer and data collection terminal.

**Local On-Site Implementation** - **TEK Time Systems** will send an implementation specialist to the customer's site to provide the customer on-site installation of the software, training, and hooking up the data collection terminal. (Excludes cabling)

No matter which method you choose, professional implementation from **TEK Time Systems** is the key to your satisfaction. Furthermore, **TEK Time Systems** offers a very affordable Annual Support Agreement. So rest assured, we'll be here when you need us!

**For further information, feel free to call us toll-free at:  
(800) 322-8463**